

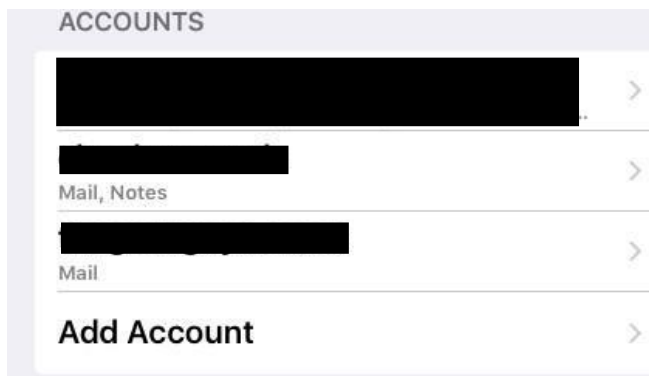


To create an E-mail account on an I-Phone/I-Pad for IMAP.

Firstly Go to settings by clicking on the icon that looks like the image below.



Then click on mail from that option click add account. in the image below the user data has been blacked out so this will have your information and as shown below that you can see add account.



After clicking add account you now need to click on other.

Other

Then click add mail account



Once you have clicked on mail account enter the name, email, password and click next.



[Cancel](#) **New Account** [Next](#)

Name

Email

Password ●●●●

Description

Then type in the exact same thing for both boxes for "Incoming Mail Server" and "Outgoing Mail Server"

[Cancel](#) **New Account** [Next](#)

Name

Email

Description

INCOMING MAIL SERVER

Host Name

Username 1

Password ●●●●

OUTGOING MAIL SERVER

Host Name

Username

Password ●●●●

Before you click next make sure that the IMAP is highlighted instead of pop

IMAP **POP**

If it does not work click details if a white box appears and click trust then your Emails will load in on the mail icon gradually however if it is a new email Account you should not have anything in there.

If your still having issues, please contact us and we can provide you a quote to help you set it all up or do it for you if your one our customers.