

Instruction Manual

For

Advanced Total Supplies

Magento Sites

Attribute



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An attribute is the name given for a general group of items ie Colour. Within that attribute you can have as many colour names as you want or need for your e-commerce site.

Examples of types of attributes that you can have can be: size (ie S,M, L), length, width, depth, Brands

SKU

(stockkeeping unit) is an identification, usually alphanumeric, of a particular product that allows it to be tracked for inventory purposes. Just like a barcode is linked to one product only.

Login as usual.

To set up Attributes

- 1) Select Catalog – Attributes – Manage Attributes.
- 2) Select the category you need to Attribute ie colour or size. For this example we will use colour.

- 3) Select the 'manage label/options' tab.



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Attribute Information

- Properties
- Manage Label / Options

Edit Product Attribute "Colour"

If you do not specify an option value for a specific store view then the default (Admin) value will be used.

Manage Titles (Size, Color, etc.)

Admin	Default Store View
<input type="text" value="Colour"/>	<input type="text"/>

Manage Options (values of your attribute)

Admin	Default Store View	Position	Is Default	<input type="button" value="+ Add Option"/>
<input type="text" value="Black"/>	<input type="text" value="Black"/>	<input type="text" value="0"/>	<input type="radio"/>	<input type="button" value="Delete"/>
<input type="text" value="Blue"/>	<input type="text" value="Blue"/>	<input type="text" value="0"/>	<input type="radio"/>	<input type="button" value="Delete"/>
<input type="text" value="Bubblegum Pink"/>	<input type="text" value="Bubblegum Pink"/>	<input type="text" value="0"/>	<input type="radio"/>	<input type="button" value="Delete"/>

4) Click on the Add Option button.

Manage Options (values of your attribute)

Admin	Default Store View	Position	Is Default	<input type="button" value="+ Add Option"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/>	<input type="button" value="Delete"/>
<input type="text" value="Black"/>	<input type="text" value="Black"/>	<input type="text" value="0"/>	<input type="radio"/>	<input type="button" value="Delete"/>
<input type="text" value="Blue"/>	<input type="text" value="Blue"/>	<input type="text" value="0"/>	<input type="radio"/>	<input type="button" value="Delete"/>
<input type="text" value="Bubblegum Pink"/>	<input type="text" value="Bubblegum Pink"/>	<input type="text" value="0"/>	<input type="radio"/>	<input type="button" value="Delete"/>

In the admin box put
box. For position put

the default store View
continue button.

Repeat the above ur

Creating Simple Products

1) Select Catalog – Manage Products



Manage Products [Add Product](#)

Page 1 of 1 pages | View 20 per page | Total 10 records found | [Notify Low Stock RSS](#) [Reset Filter](#) [Search](#)

Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected Actions [Submit](#)

ID	Name	Type	Attrib. Set Name	SKU	Price	Qty	Viability	Status	Action
11	ColourMatch Cream Bedding Set - Double.	Simple Product	colour_choice_only	A1367340	£0.00	0	Catalog, Search	Enabled	Edit

2) Click on the Add Product button.

New Product

Create Product Settings

Attribute Set ▼

Product Type ▼

[✔ Continue](#)

3) To set up a product by colour choice you must change the drop down box for Attribute set from default to colour choice. Leave the product type box as Simple Product.

Create Product Settings

Attribute Set ▼

Product Type ▼

Click continue.

4) You will always be directed to the general page for product information.

Product Information New Product (colour_choice_only) [Back](#) [Reset](#) [Save](#) [Save and Continue Edit](#)

General [Create New Attribute](#)

Prices
Meta Information
Images
Recurring Profile
Design
Gift Options
Selectable Options
Inventory
Categories
Related Products
Up-sells
Cross-sells
Custom Options

General

Name *

Description *

Short Description *

WYSIWYG Editor

(The boxes with the asterix **must** be completed if not the site will not let you save the information)


To start adding your product complete the name box with a title.

Add in the description of the product.

Copy this information into the box below for short description.

SKU *

Weight *

Set Product as New from Date 

Set Product as New t

Status *

URL Key

Visibility *

Country of Manufactu

Complete SKU box, this is your product number to identify that specific product.

Insert a weight if applicable, if not put in 0.

Status, from the drop down box select enabled.

5) From the general page move to the next one down which is prices.

Product Information

General



Prices

Meta Information

Images

Recurring Profile

Design

Gift Options

Selectable Options

Inventory

Categories

6) Complete the price and tax class boxes. If there is no price to be visible on the website then insert 0.00. For tax class select None.



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 **New Product (colour_choice_only)**

Prices

Price *

[GBP]


Group Price


Customer Group	Price	Action
+ Add Group Price		

Special Price

[GBP]


▲ The Special Price is active only when lower than the Actual Price


Special Price From Date 

Special Price To Date 

Tier Price


Customer Group	Qty	Price	Action
+ Add Tier			

Apply MAP 


Display Actual Price 

Manufacturer's Suggested Retail Price

[GBP]

Tax Class * 

7) To insert an image relating to the product click on the images box from the left hand side under Product information.

 **New Product (colour_choice_only)** [Back](#) [Reset](#) [Save](#) [Save and Continue Edit](#)

Images


 Image type and information need to be specified for each store view.

Image	Label	Sort Order	Base Image	Small Image	Thumbnail	Exclude	Remove
No image			<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		

[Browse Files...](#) [Upload Files](#)



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Creating Attribute Sets

This is the part which will differentiate the colours and sizes.

- 1) Click onto Catalog, Attributes, Manage Attributes.
- 2) Click on add new attribute on the right hand corner of the page.
- 3) Add the name you want to call the set ie in this case it would be: colour_size_only



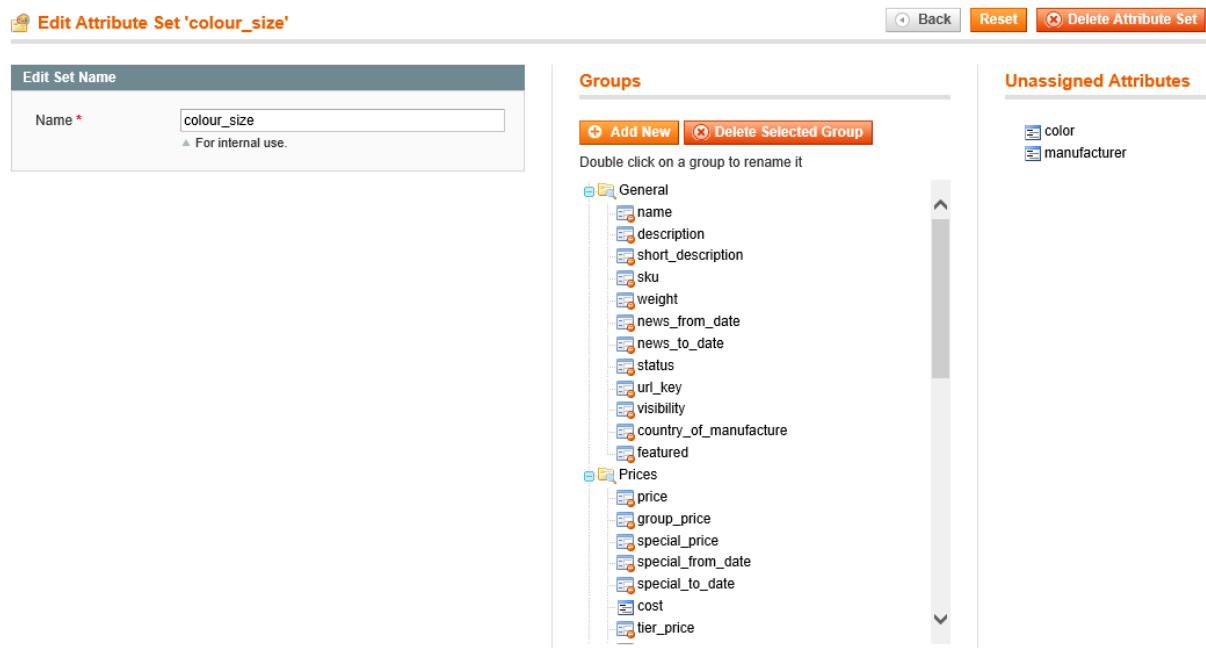
Edit Set Name

Name *

Based On *

For the second box le

- 4) For the next page it will appear as follows:



Edit Attribute Set 'colour_size' Back Reset Delete Attribute Set

Edit Set Name

Name *
▲ For internal use.

Groups

Add New Delete Selected Group

Double click on a group to rename it

- General
 - name
 - description
 - short_description
 - sku
 - weight
 - news_from_date
 - news_to_date
 - status
 - url_key
 - visibility
 - country_of_manufacture
 - featured
- Prices
 - price
 - group_price
 - special_price
 - special_from_date
 - special_to_date
 - cost
 - tier_price

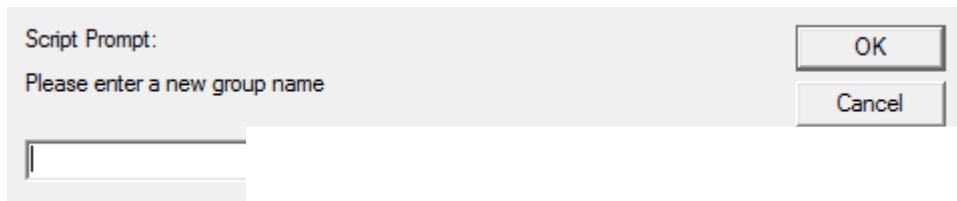
Unassigned Attributes

- color
- manufacturer



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5) Under the column named Groups click the 'Add new' button. This will bring up the following box:



Script Prompt:
Please enter a new group name

OK
Cancel

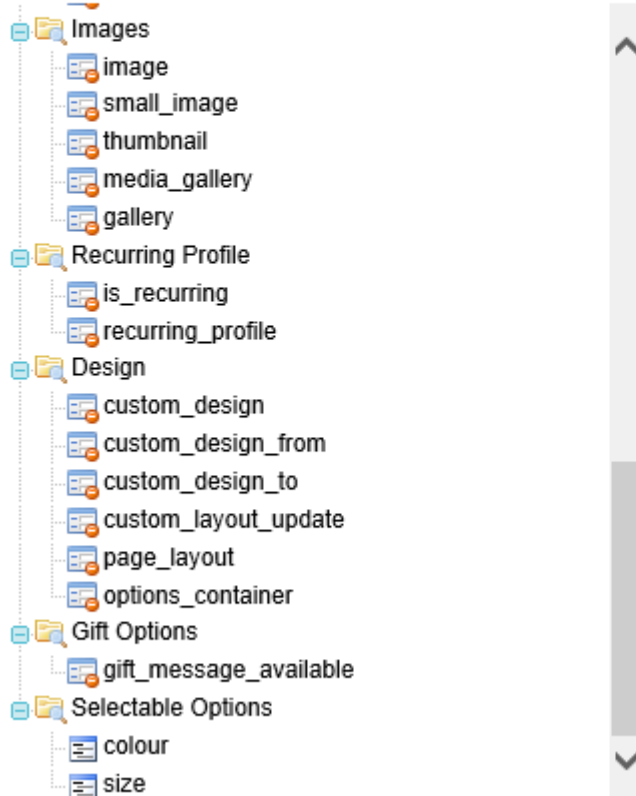
Call the new group s

6) From the right hand unassigned attributes column drag the ones you need across onto the selectable options, so they sit underneath as part of the selectable options.

Groups

+ Add New **✖ Delete Selected Group**

Double click on a group to rename it



Unassigned Attributes

color
manufacturer

7) Click on the 'Save

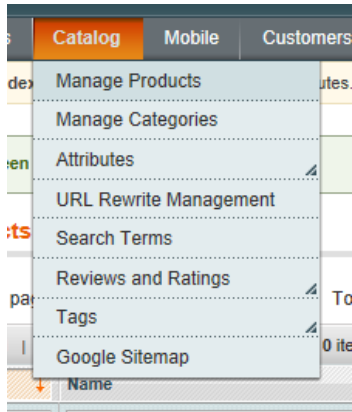
Creating the Configurable Product

This is where the overall product will be shown on the website.

1) Select catalog and manage products.



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2) Click on the add product button on the right hand side.


3) Change the attribute set to what you need it to be ie colour and size and change the product type to 'configurable product'. Then click the continue button.




4) On the next page select what you want to be able to choose for that product ie in this case colour and size and click continue.

New Product (colour_size)

Select Configurable Attributes

 Only attributes with scope "Global", input type "Dropdown" and Use To Create Configurable Product "Yes" are available.

Colour	<input checked="" type="checkbox"/>
size	<input checked="" type="checkbox"/>



 Continue

5) On the next page under General you will need to add in the name, description, short description etc. This is the same procedure as you did when you created the Simple Products.



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 **Mix Yarn Rug (colour_size)**

General	
Name *	Mix Yarn Rug
Description *	60 X 100 60 X 230 120 X 170 160 X 230
	WYSIWYG Editor
Short Description *	60 X 100 60 X 230 120 X 170 160 X 230
	WYSIWYG Editor
SKU *	conf - mixyarn1
Set Product as New from Date	<input type="text"/> 
Set Product as New to Date	<input type="text"/> 
Status *	Enabled <input type="button" value="v"/>
URL Key	
Visibility *	<input type="button" value="v"/>
Country of	<input type="button" value="v"/>
Featured	<input type="button" value="v"/>

6) On the left hand side click the tab labelled Prices and complete the price and tax class box only as below.

Prices

Price *
[GBP]

Group Price

Customer Group	Price	Action
+ Add Group Price		

Special Price

[GBP]
▲ The Special Price is active only when lower than the Actual Price

Special Price From Date

Special Price To Date

Tier Price

Customer Group	Qty	Price	Action
+ Add Tier			

Apply MAP

Display Actual Price

Manufacturer's Suggested Retail Price
[GBP]

Tax Class *

7) Click on the tab labelled Images. Here you will need to browse your machine and upload an image of the products. For multiple products you will need just one image. Label the image and then click on all three white buttons ensuring that they are now black. (in this example they have been selected already).

Mix Yarn Rug (colour_size) [Back](#) [Reset](#) [Delete](#) [Duplicate](#) [Save](#) [Save and Continue Edit](#)

Images

Image type and information need to be specified for each store view.

Image	Label	Sort Order	Base Image	Small Image	Thumbnail	Exclude	Remove
No image							
	Mix Yarn Rug						

8) The last tab you will need to select is the one labelled Associated Products. Here you will see listed all the products which have the wording below.

Mix Yarn Rug (colour_size)

The page will appear as below:

<input type="checkbox"/>	ID	Name	Attrib. Set Name	SKU	Price	Inventory	Colour	size	Action
Any					From: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
					To: <input type="text"/>				
<input checked="" type="checkbox"/>	13	Mix Yarn Rug - Red	colour_size	5060414819884	£0.00	In Stock	Mix Yarn - Red	60 x 100	Edit
<input checked="" type="checkbox"/>	14	Mix Yarn Rug - Red	colour_size	5060414819891	£0.00	In Stock	Mix Yarn - Red	60 x 230	Edit
<input checked="" type="checkbox"/>	15	Mix Yarn Rug - Red	colour_size	5060414819907	£0.00	In Stock	Mix Yarn - Red	120 x 170	Edit
<input checked="" type="checkbox"/>	16	Mix Yarn Rug - Red	colour_size	5060414819914	£0.00	In Stock	Mix Yarn - Red	160 x 230	Edit
<input checked="" type="checkbox"/>	17	Mix Yarn Rug - Smoke	colour_size	5060414819921	£0.00	In Stock	Mix Yarn - Smoke	60 x 100	Edit
<input checked="" type="checkbox"/>	18	Mix Yarn Rug - Smoke	colour_size	5060414819938	£0.00	In Stock	Mix Yarn - Smoke	60 x 230	Edit
<input checked="" type="checkbox"/>	19	Mix Yarn Rug - Smoke	colour_size	5060414819945	£0.00	In Stock	Mix Yarn - Smoke	120 x 170	Edit
<input checked="" type="checkbox"/>	20	Mix Yarn Rug - Smoke	colour_size	5060414819952	£0.00	In Stock	Mix Yarn - Smoke	160 x 230	Edit
<input checked="" type="checkbox"/>	21	Mix Yarn Rug - Mocha	colour_size	5060414819846	£0.00	In Stock	Mix Yarn - Mocha	60 x 100	Edit
<input checked="" type="checkbox"/>	22	Mix Yarn Rug - Mocha	colour_size	5060414819853	£0.00	In Stock	Mix Yarn - Mocha	60 x 230	Edit

9) Click the reset fil

Then you can eithe
select the products
is Mix Yarn Rug.

: ID label. This will
ct. In this example it

10) Click Save.

11) To check that it has worked, go back into Manage Products, the last item in the list will be this one that you have added and under the Type column you will see it as Configurable Product. Hover on the item line which will change colour to a cream colour. Click anywhere on there and it will take you into the product. If you then click associated products the page will be as follows. You will see that the colour and size box will list all the colours and sizes that you previously selected as well as listing the items that you ticked.



Colour	Attribute Name: <input type="text" value="Colour"/>	<input type="checkbox"/> Use default (Colour)
	Option: Mix Yarn - Red	Price: <input type="text"/> Fixed <input type="text" value="v"/>
	Option: Mix Yarn - Smoke	Price: <input type="text"/> Fixed <input type="text" value="v"/>
	Option: Mix Yarn - Mocha	Price: <input type="text"/> Fixed <input type="text" value="v"/>
	Option: Mix Yarn - Cream	Price: <input type="text"/> Fixed <input type="text" value="v"/>
	Option: Mix Yarn - Chocolate	Price: <input type="text"/> Fixed <input type="text" value="v"/>
	Option: Mix Yarn - Black	Price: <input type="text"/> Fixed <input type="text" value="v"/>
size	Attribute Name: <input type="text" value="size"/>	<input type="checkbox"/> Use default (size)
	Option: 60 x 100	Price: <input type="text"/> Fixed <input type="text" value="v"/>
	Option: 60 x 230	Price: <input type="text"/> Fixed <input type="text" value="v"/>
	Option: 120 x 170	Price: <input type="text"/> Fixed <input type="text" value="v"/>
	Option: 160 x 230	Price: <input type="text"/> Fixed <input type="text" value="v"/>

Page of 2 pages | View per page | Total 24 records found

[Reset Filter](#) [Search](#)

<input checked="" type="checkbox"/>	ID	Name	Attrib. Set Name	SKU	Price	Inventory	Colour	size	Action
<input type="text" value="Yes"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="v"/>	<input type="text"/>	From: <input type="text"/> To: <input type="text"/>	<input type="text" value="v"/>	<input type="text" value="v"/>	<input type="text" value="v"/>	<input type="text"/>
<input checked="" type="checkbox"/>	13	Mix Yarn Rug - Red	colour_size	5060414819884	£0.00	In Stock	Mix Yarn - Red	60 x 100	Edit
<input checked="" type="checkbox"/>	14	Mix Yarn Rug - Red	colour_size	5060414819891	£0.00	In Stock	Mix Yarn - Red	60 x 230	Edit
<input checked="" type="checkbox"/>	15	Mix Yarn Rug - Red	colour_size	5060414819907	£0.00	In Stock	Mix Yarn - Red	120 x 170	Edit
<input checked="" type="checkbox"/>	16	Mix Yarn Rug - Red	colour_size	5060414819914	£0.00	In Stock	Mix Yarn - Red	160 x 230	Edit
<input checked="" type="checkbox"/>	17	Mix Yarn Rug - Smoke	colour_size	5060414819921	£0.00	In Stock	Mix Yarn - Smoke	60 x 100	Edit
<input checked="" type="checkbox"/>	18	Mix Yarn Rug - Smoke	colour_size	5060414819938	£0.00	In Stock	Mix Yarn - Smoke	60 x 230	Edit

When you log onto the website and click on the product, all the colour and size options should appear for the buyer to select from.



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